



Call for Resource Person

First Date of Publication: 27 Poush 2078

(11 January 2022)

Established on 16 February 2012, Social Protection Civil Society Network (SPCSN) has been active in raising the voice of right holders, promoting interfaces among right holders, experts, and duty bearers, making duty bearers more accountable on various social protection issues. SPCSN is a liberal forum comprising 16 non-government organizations (NGOs), which are actively engaging themselves in the sector of human rights and social protection, and 2 INGOs with supportive as well as advisory roles. Formally, it has been registered in the District Administration Office, Lalitpur in 2020 and is smoothly running its' initial project entitled, '**Support the Social Protection Civil Society Network (SPCSN) to actively engage in promoting inclusive social protection in Nepal**' supported by Save the Children (SCI). The project aims to strengthen social protection policies that contribute to contributory and non-contributory aspects by supporting SDGs accordingly.

SPCSN seeks a qualified and experienced **Resource Person** who can operate social protection program at national/province and local level and have good skill to maintain strong coordination and linkages with government organizations as well as other DPs.

Job Description

- Responsible for development and execution of project deliverables, lead project planning, budgeting, action plans, and monitoring processes.
- Ensure that all required documentation and periodic reports including financial report should be delivered on time and with quality.
- Responsible to highlight the project achievement, publish it through national and international media and present at different forums.
- Involve pro-actively in fundraising activities, project design, and development, and proposal writing.
- Organize, assist and participate in relevant meetings and networks adding value to the program.
- Closely work with SPCSN board and maintain strong communication with Save the Children.
- Support in strengthening the goals and objectives of the network.

Experience and skills required

- A Bachelor's degree in social sciences, law, development management, social works, communication, or another related social field.
- Prior experience and knowledge of development cooperation, sociology, child rights, social protection, and liaison with government agencies will be an asset.

- A minimum of 3 years of experience in program management.
- Knowledge of and experience in project planning, project cycle management, and Theory of Change approach.
- Experience with proposal writing and financial management
- Knowledge of the political, religious, and social structures of Nepal is an asset
- Good networking and communication skills
- Strong computer skills and use of social media and software applications .
- Good written and verbal skills in English and Nepali.

Contract Duration: 3 months (based on performance evaluation and review, contract duration could be extended up to one year)

Salary and benefits: As per project/organizational rules. The only shortlisted candidate will be a call for a written and interview test.

Note:

For the application of Resource Person, the preference will be given to the candidates who have past proven knowledge and experience in social protection also the person working in the development field can apply. As per the rule of the organization, preference will be given to females, Adibashi, Dalit, and Janajati.

Acceptance or rejection of the applicants and selection of candidacy reserves on SPCSN authority

Essential Requirements:

Up-dated curriculum vitae along with the cover letter mentioning the expected salary and with clearly mention for the position of '**Resource Person**' to support the Social Protection Civil Society Network (SPCSN) to actively engage in promoting inclusive social protection in Nepal" for the application; copy of original certificate and citizenship should be submitted compulsorily no later than **15 January 2022, COB**.

For email applicant address: vacancy@spscnnepal.org or can be reached to SPCSN office directly.